Our objective is to look for an information management system that is designed to engage with farmers. The aim is to create a digital farmer database upon which field staff register each farmer, together with photo and GPS-mapping of the individual fields. Each farmer should be assigned with a unique ID number for traceability purposes from production to market.

	Requirement		NCA Evaluation	Supplier Response	
Code	Criteria	Description	Weighting (1: Could have | 2: Should have | 3: Must have)	Coverage (Yes | Partially | No)	Comment
F01	Accessability	A software product that provides a systematic and easily managable overview (registry) of personnel with key information (with possibility to export to docx, xlsx, pdf, etc.) and can collaborate with KOBO.	3		
F02	Accessability	A software product that allows members to access and update their own profile (biography, upload CV, certificates, etc.)	3		
F03	Accessability	The solution should be accessible to and usable by, as many people as reasonably possible.	3		
F04	Accessability	The solution should be user friendly and easy to use with basic knowledge.	3		
F05	Accessability	A system that can provide at least two user categories with different access and rights (normal user, administration and HQ), that allows certain information to be visible only for and certain actions only available to admin users.	3		
F06	Administration	A software product that can generate and rasie competence farmers that allows mapping need for capacity building, plan and carry out trainings.	3		
F07	Administration	A database of user profiles that holds key information of users with possibility to export to docx, xlsx, pdf, etc.	3		
F08	Administration	A software product that provides an automatic notification system to manage important documents with expiry dates (yield forecasting, growing activities)	2		
F09	Administration	A system that provides a task management function for automatic reminders for deadlines sent to a person (by e-mail) and a task overview function for an admin	3		
F10	Administration	A software product that is able to generate dashboard visualizing key information based on data within the system (such as number of members, where theyare located, what they are growing, etc.)	3		

F11	Activity scheduling	A system which has the possibility to register activities/deliveries with deadlines (e.g. Growing activities) and handle documents uploads through the system. Please describe also what kind of notifications are possible, and to whom.	3		
F14	Filters	A system that allows to filter users by different categories including these filters (Country, District, EPA, Periods-quarters..)	3		
F15	Templates/resources	A system that has a function to store and make available templates and other relevant documents/resources.	3		
F16	Statistics	A software product that collects data and generates relevant statistics on all information stored and visualizes customized data. Import data from different levels, e.g report. Profiles provide details, for	3		
F17	Resource page	A product that enables a resource page for sharing relevant information, links to webpages and resources (including thematic material, section with upcoming events, and onboarding documents/packages.)	2		
F18	Alerts	A system that has the possibility to easily send out alerts, newsletters, and information to all or selected members.	2		
F19	Progress report	A system that provides a function that allows us to see where in the deployment process we are.	3		
F20	Survey Creation	allows office staff to easily create fully customizable surveys on the web platform and issue them to field staff via point and click (a non-technical, no-coding process)	3		
		Creation of a Farm Sustainability Assessment certification survey, with branching conditions and automated scoring, in addition to having access to all the survey responses for individual crops or farmers, including photos, custom scoring, and filtering options for proposed actions and non-compliant answers.	3		