**ANNEX 2: PROPOSAL SUBMISSION FORM**

My financial proposal for my services is as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Unit (e.g. once-off, monthly or annually)** | **CurrencyNOK** | **Amount** |
| Set-up fee including technical training/orientation and learning of NCA staff. |  |  |  |
| Design and the development costs, configurations, testing and implementation…. (Fixed price?) |  |  |  |
| Cost of consultancy hours, junior and senior |  |  |  |
| Documentation; detailed technical system documentation, user documentation, operation procedure and training manuals in English and Norwegian. |  |  |  |
| Other costs, please specify |  |  |  |
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|  |  |  |  |
|  |  |  |  |
| VAT or other tax on services |  |  |  |
| **Total price incl. taxes** |  |  |  |

Quotation for additional software components, if needed, to meet type (2) and (1) requirements.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Unit (e.g. monthly or annually)** | **Currency NOK** | **Amount** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**Other relevant information:**

Please attach information/documents related to the financial statements, accreditation, policies, etc. listed in the table below.

|  |  |
| --- | --- |
| **GENERAL COMPANY INFORMATION** | |
| Any quality assurance certification held by your company |  |
| Trade / professional organisations of which your company is a member |  |
| Any CSR related policies your organisation has |  |
| Does your company live up to e.g. ISO 26000/50001/14000 standards or is SA8000 certified? Please state which. |  |
| If you have not already provided it, please include your organization’s 3 most recent audited financial statements |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **REFERENCES** | | | | |
| **Name and country of customer** | **Type of contract** | **Value** | **Contact name** | **Phone/fax and email** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Include details of the experience and past performance on contracts of a similar nature within the past five years and information on other contracts in hand and/or future commitments including details of the actual and effective participation in each of such contracts, description of the Supplier’s assignments and periods of engagement. Additional documents can be attached to the above form.

After having read your Request for Proposal no 2023-065 for Date warehouse Platform dated March 15th, 2024, and after having examined the Request for Proposal, I/we hereby offer to execute and complete the services in conformity with all conditions in the Request for Proposal for the sum indicated in our financial proposal.

Further, I/we hereby:

* Accept, without restrictions, all the provisions in the Request for Proposal including the General Terms and Conditions for Service Contracts.

* Provided that a contract is issued by the Contracting Authority I/we hereby commit to perform all services described in the Terms of Reference.

* Certify and attest compliance with eligibility criteria of article 33 of the General Terms and Conditions for Service.

* Certify and attest compliance with the Code of Conduct for Contractors in Annex 5.

The above declarations will become an integrated part of the Contract and misrepresentation will be regarded as grounds for termination.

Signature and stamp:

Signed by:

|  |  |
| --- | --- |
| **The Supplier** |  |
| Name of the company |  |
| Address |  |
| Telephone no. |  |
| Email |  |
| Name of contact person |  |