**ANNEX SUP 10-1: Template for Transport Booking (Air freight)**

|  |  |
| --- | --- |
| Reference no.: |  |
| Date: |  |
|  | |
| Goods description: |  |
| Shipping dimensions (L/H/W) KGS: |  |
|  | |
| Shipper: |  |
| Consignee: |  |
| Notice of shipment and ETA shall be given to: |  |
|  | |
| Documents: | Please send by fax or email a draft of the AWB for our approval. |
| A copy of a Gift Certificate issued by the Contracting Authority shall follow the goods. In advance of the shipment you shall advise AWB no. enabling the Contracting Authority to issue the Gift Certificate. |
|  | |
| Ship from: | The goods shall be collected at:  The goods will be delivered to your warehouse |
| Ship to / destination and Incoterm: |  |
|  | |
| Special note: |  |
|  | |
| ETD (expected time of departure): |  |
| ETA (expected time of arrival) final destination: |  |
|  | |
| Transport insurance: | Will be issued by shipper |
|  | |
| Price all included: | NOK |
| Payment terms: | 30 days after shipping date. |
| Transit: | Please state full contact details of your agent at all transit points. |

For export purpose we have attached a copy of suppliers invoice. Please submit a copy to the Contracting Authority of the export form.

We look forward to receiving your confirmation of the above booking as soon as possible, latest by tomorrow.

For the Freight Forwarder:

Booking confirmed by:

Place and date

Name and position

Signature

For the Shipper:

Place and date

Name and position

Signature