**ANNEX GEN 7-4: Request for Derogation (Waiver) Oct 2020**

(See NCA Procurement Manual Section 4.7 for further information)

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| --- | --- |
| **Country** |  |
| **Name of Organisation** |  |
| **Date** |  |
| **Donor** |  |
| **PID** |  |
| **PR Reference Number (if applicable)** |  |
| **Procurement Category (supply, service or works)** |  |
| **Derogation request reference number** | (For completion by GLOL, NCA Head Office) |

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| --- | --- |
| **Description of what is being procured** | **Estimated value and currency** |
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| **Describe reason why normal procurement procedures cannot be followed** |
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| **Proposed solution or procedure to be followed** |
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| **Name and position of requestor** |  |
| **Name and position of person authorising submission of request** |  |

**This request for a derogation is approved/rejected/not required (delete as appropriate)**

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| **Basis for decision to approve or reject request. Include information of alternative solutions, if applicable** |
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| **Name and position of person approving or rejecting request** |  |
| **Date** |  |